

Environment, Economy, Housing and Transport Board

Agenda

Tuesday, 22 March 2022
11.00 am

Hybrid Meeting - 18 Smith Square and
Online

To: Members of the Environment, Economy, Housing and Transport Board
cc: Named officers for briefing purposes

Guidance notes for members and visitors **18 Smith Square, London SW1P 3HZ**

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

18 Smith Square is located in the heart of Westminster, and is nearest to the Westminster, Pimlico, Vauxhall and St James's Park Underground stations, and also Victoria, Vauxhall and Charing Cross railway stations.

Security

All visitors (who do not have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be given a visitor's badge to be worn at all times whilst in the building.

18 Smith Square has a swipe card access system meaning that security passes will be required to access all floors. Most LGA governance structure meetings will take place on the **ground floor, 7th floor and 8th floor** of 18 Smith Square.

Please don't forget to sign out at reception and return your security pass when you depart.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.



Open Council

Open Council, on the 7th floor of 18 Smith Square, provides informal meeting space and refreshments for local authority members and officers who are in London.

Toilets

Unisex toilet facilities are available on every floor of 18 Smith Square. Accessible toilets are also available on all floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in 18 Smith Square

WiFi is available in 18 Smith Square for visitors. It can be accessed by enabling "Wireless Network Connection" on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

The LGA also offers the Govroam network, a Wi-Fi network which gives Members seamless roaming internet access across multiple public-sector locations if you have also signed up for this service. This network is enabled throughout our Westminster building and allows Members and staff from other authorities who are part of the Govroam network to seamlessly connect to our Wi-Fi.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

Environment, Economy, Housing & Transport Board
22 March 2022

There will be a meeting of the Environment, Economy, Housing & Transport Board at **11.00 am on Tuesday, 22 March 2022** Hybrid Meeting - 18 Smith Square and Online.

LGA Hybrid Meetings

All of our meetings are available to join in person at 18 Smith Square or remotely via videoconference as part of our hybrid approach. We will ask you to confirm in advance if you will be joining each meeting in person or remotely so we can plan accordingly, if you wish to attend the meeting in person, please also remember to confirm whether you have any dietary/accessibility requirements. 18 Smith Square is a Covid-19 secure venue and measures are in place to keep you safe when you attend a meeting or visit the building in person.

Catering and Refreshments:

Once you have confirmed in advance of the meeting that you will be attending in person, along with any relevant dietary requirements, refreshments will be available in the meeting room. If the meeting is scheduled to take place at lunchtime, a sandwich lunch will be available.

Political Group meetings and pre-meetings for Lead Members:

Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3263	email: labgp@lga.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.grouplga@local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Attendance:

Your attendance, whether it be in person or virtual, will be noted by the clerk at the meeting.

LGA Contact:

Emilia Peters
emilia.peters@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of £9.00 per hour or £10.55 if receiving London living wage is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

Environment, Economy, Housing & Transport Board – Membership 2021/22

Councillor	Authority
Conservative (7)	
Cllr David Renard (Chairman)	Swindon Borough Council
Cllr Kelham Cooke	South Kesteven District Council
Cllr Mark Crane	Selby District Council
Cllr Daniel Humphreys	Worthing Borough Council
Cllr Paul Marshall	West Sussex County Council
Cllr Patrick Nicholson	Plymouth City Council
Cllr Linda Taylor	Cornwall Council
Substitutes	
Cllr Tony Ball	Essex County Council
Cllr Andrew Gravells MBE	Gloucestershire County Council
Cllr Imogen Payter	Havant Borough Council
Labour (7)	
Cllr Darren Rodwell (Vice-Chair)	Barking and Dagenham London Borough Council
Cllr Martin Gannon	Gateshead Council
Mayor Philip Glanville	Hackney London Borough Council
Cllr Ed Turner	Oxford City Council
Cllr Claire Holland	Lambeth London Borough Council
Cllr Cathy Mitchell	Warrington Borough Council
Cllr Emily Darlington	Milton Keynes Council
Substitutes	
Cllr Clare Penny-Evans	Newcastle upon Tyne City Council
Cllr Kevin Peel	Bury Metropolitan Borough Council
Cllr Martin Whelton	Merton London Borough Council
Liberal Democrat (2)	
Cllr Pippa Heylings (Deputy Chair)	South Cambridgeshire District Council
Cllr Vikki Slade	Bournemouth, Christchurch and Poole Council
Substitutes	
Cllr Stewart Golton	Leeds City Council
Independent (2)	
Cllr Loic Rich (Deputy Chair)	Cornwall Council
Cllr David Beaman	Waverley Borough Council
Substitutes	
Cllr Jamie Osborn	Norwich City Council
Cllr Diana Moore	Exeter City Council
Cllr Ed Gemmell	Buckinghamshire Council

Cllr Paul Hilliard	Bournemouth, Christchurch and Poole Council
Cllr Phil Jordan	Isle of Wight Council

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Date of Next Meeting: Thursday, 23 June 2022, 11.00 am, Hybrid Meeting